

January 3, 2018

Dear Sugar Land Middle School Community,

Welcome to 2018! The faculty and staff at Sugar Land MS hopes that you and your family had a relaxing and safe Winter Break, and we look forward to seeing your children on **Monday, January 8<sup>th</sup>**. As we go into the second semester, there are some important matters that we wanted to make you aware of. Please take a moment to consider each of the items below:

- **Second Semester Student Schedules** – Most students' schedules for the second semester will remain as they were for the first semester. A few students may experience schedule changes for one reason or another. To eliminate any confusion, however, we will post lists in the grade-level holding areas in the mornings that tell students where to report for first period. Then, during 1<sup>st</sup> period, teachers will distribute a new copy of each child's second semester schedule to the students in their 1<sup>st</sup> period class
- **Semester Exams Make-Ups** – Students who missed any first semester exam(s) may make them up starting Friday, January 5<sup>th</sup> (Teacher Work Day) in two-hour blocks starting at 8:00, 10:00, or 1:00 (the campus will be closed for lunch from 12:00-1:00 on January 5<sup>th</sup>). Students may also make up exams any day after school between Monday, January 8<sup>th</sup> and Friday, January 19<sup>th</sup>. Students should report to Room 104, and they will have from 4:20-6:20 to complete exams each day. If your child has more than one exam to make up, we suggest spreading them out over several days. Please make arrangements for your child to have a snack, if needed. Students will be supervised by campus administration during these make-up times. **Transportation is not provided**; please ensure that your child has a way home afterward
- **Electronic Report Cards and Progress Reports** – Report Cards for the First Semester will be mailed home mid-week next week. Starting January 26<sup>th</sup>, we will no longer mail progress reports and report cards through the US Mail. You will only be able to view them in [Skyward Family Access](#). Please contact Tandi Phillips at (281) 634-3018 or via email at [Tandi.Phillips@fortbendisd.com](mailto:Tandi.Phillips@fortbendisd.com) to get set up with this tool
- **Immunization Records for Sixth Grade Students** – Thank you to the approximately 200 families who have provided us with updated immunization records for your sixth grade children. Please remember that in order to advance to seventh grade, an updated immunization record is needed. [Please visit this website](#) for more details
- **Arrival and Dismissal Reminders** – This is a reminder that aside from students who ride the bus, all drop-offs and pick-ups **must be done in the circle drive. Students will no longer be able to get into/out of vehicles along Seventh Street.** The Sugar Land Police Department has been issuing citations to drivers who violate the dedicated right-turn lane that leads to the circle drive along Seventh Street
- **Parking Lots** – Please do not drop off or pick up your children in any parking lot, as this interferes with bus transportation and is a safety issue. Use only the front circle drive for picking up/dropping of your children

Please follow us on Twitter [@SugarLandMS](#), and monitor our campus webpage at [www.fortbendisd.com/slms](http://www.fortbendisd.com/slms) regularly. It's going to be a great second semester, and remember, we're only a phone call or an email away if you need anything. Happy New Year!

Sincerely,

Keith Fickel, SLMS Principal